

**Smt.Kokilabai Gawande Mahila Mahavidyalaya, Daryapur**

**Dist.Amravati (Maharashtra)**

**Session : 2017-18 AQAR**

**Academic Calendar**

**Table – 1**

It is notified for all concerned that the Academic Calendar for the Academic session 2017-18 shall be as under:-

<b>Session / Vacation</b>	<b>From</b>	<b>To</b>
1) First Session	Monday 12/06/2017	Saturday 14/10/2017
2) Winter Vacation	Monday 16/10/2017	Saturday 04/11/2017
3) First Session Remaining	Monday 06/11/2017	Saturday 09/12/2017
4) Second Session	Monday 11/12/2017	Saturday 28/04/2018
5) Summer Vacation	Monday 30/04/2018	Saturday 09/06/2018

**Table – 2**

<b>Sr.No.</b>	<b>Festivals/Holidays</b>	<b>Day and Date</b>
1	Ramzan Idd	Monday 26/06/2017
2	Independence Day	Tuesday 15/08/2017
3	Parsi Nav Varsha	Thursday 17/08/2017
4	Ganesh Chaturthi	Friday 25/08/2017
5	Bakari Idd	Saturday 02/09/2017
6	Dasara	Saturday 30/09/2017
7	Mahatma Gandhi Jayanti	Monday 02/10/2017
8	Gurunanak Jayanti	Saturday 04/11/2017
9	Idd A Milad	Friday 01/12/2017
10	Christmas	Monday 25/12/2017
11	Republic Day	Friday 26/01/2018
12	Mahashivratri	Tuesday 13/02/2018
13	Chhatrapati Shivaji Maharaj Jayanti	Monday 19/02/2018
14	Holi (Dhulivandan)	Friday 02/03/2018
15	Mahavir Jayanti	Thursday 29/03/2018
16	Good Friday	Friday 30/03/2018
17	Dr.Babasaheb Ambedkar Jayanti	Saturday 14/04/2018
18	Buddha Pournima	Monday 30/04/2018
19	Maharashtra Day	Tuesday 01/05/2018

**Smt.Kokilabai Gawande Mahila Mahavidyalaya, Daryapur**

**Dist.Amravati (Maharashtra)**

**IQAC – Internal Quality Assurance Cell**

**Session : 2017-18 AQAR**

**Date: 14/06/2017**

**1<sup>st</sup> Meeting**

**Venue – The hall of the college Time – 3.30 pm**

All the members were informed that the IQAC 1<sup>st</sup> meeting of the session was going to be held on 14/06/2017. In this meeting the following points were discussed.

**Agenda**

- 1) Academic and Administrative plans of session.
- 2) Forming of Various committees.
- 3) NSS activities
- 4) Teaching and its evaluation.

**Members of IQAC**

- 1) Chairperson – Principal Dr.A.R.Choukhande
- 2) Teacher – Dr.J.V.Haware
- 3) Teacher – Asst.Prof.A.P.Tiwari
- 4) Teacher – Dr.D.S.Athawale
- 5) Administrative officer – Shri P.M.Mohod
- 6) Administrative officer – Shri .M.V.Puri
- 7) Student – Ku.Arati Vijay Belsare
- 8) Management Representative – Prof.Gulabrao Kalaskar
- 9) Alumni – Ku.Mayuri Shridhar Bawner
- 10) Stakeholder – Ku.Aditi Arjun Mehare
- 11) External Expert – Prof.N.T.Mane
- 12) IQAC Coordinator – Asst.Prof.A.N.Gawande

The IQAC Coordinator Asst.Prof.A.N.Gawande welcomed all the members. He told the points of the meeting to be discussed for further action.

**Minutes of 1<sup>st</sup> Meeting**

Minute 1<sup>st</sup> – Academic and Administrative plans of session. - The members pointed out that the quality education should be provided to the students. For this the teachers should have the update methods of teaching so as to make the student able to score more marks. It was also discussed that the administration should be better to bring out good results and create good atmosphere.

Minutes 2<sup>nd</sup> – Forming of various committees - As it was the beginning of the session it was decided to form various committees to run the academic and administrative purpose of the college.

Minutes 3<sup>rd</sup> --- NSS Activities --- National Service Scheme was established to instill the feeling of nationality in the heart of youth. It was social activity All the members pointed out that NSS department should work from social point of view.

Minute 4<sup>th</sup> --- Teaching and its Evaluation --- The teachers role was discussed in this meeting. It was pointed out that the teachers should invent new methods of teaching so that the students could acquire knowledge easily.

All the members of the IQAC stated that the minutes which were discussed should be implemented. In the end the coordinator of IQAC thanked all members and the meeting ended.

**Smt.Kokilabai Gawande Mahila Mahavidyalaya, Daryapur**

**Dist.Amravati (Maharashtra)**

**IQAC – Internal Quality Assurance Cell**

**Session : 2017-18    AQAR**

**Date: 11/07/2017**

**2<sup>nd</sup> Meeting**

**Venue – The hall of the college    Time – 3.30 pm**

All the members were informed that the IQAC 2<sup>nd</sup> Meeting was held on 11/07/2017. The members attended the meeting. The agenda of the meeting was as follows.

**Agenda**

- 1) Teaching process commencement
- 2) The committees participation in working of college
- 3) Examination process
- 4) Cultural activities procedures.

**Members of IQAC**

- 1) Chairperson – Principal Dr.A.R.Choukhande
- 2) Teacher – Dr.JV.Haware
- 3) Teacher – Asst.Prof.A.P.Tiwari
- 4) Teacher – Dr.D.S.Athawale
- 5) Administrative officer – Shri P.M.Mohod
- 6) Administrative officer – Shri .M.V.Puri
- 7) Student – Ku.Arati Vijay Belsare
- 8) Management Representative – Prof.Gulabrao Kalaskar
- 9) Alumni – Ku.Mayuri Shridhar Bawner
- 10) Stakeholder – Ku.Aditi Arjun Mehare
- 11) External Expert – Prof.N.T.Mane
- 12) IQAC Coordinator – Asst.Prof.A.N.Gawande

The IQAC Coordinator Started the meeting by welcoming the members of IQAC. He greeted them and introduced the subject matter of the meeting which was then the topic to be discussed.

#### **The Minutes of IQAC 2<sup>nd</sup> Meeting**

Minutes 1<sup>st</sup> – Teaching process Commencement – The discussion on this point started as the teaching process was started and the students got their admissions. The members pointed out the need to listen for new methods of teaching as there are varied students in the class.

Minutes 2<sup>nd</sup> – The committees participation in working of the college – The committees formed in the college are of much use so as to execute all the planning and decisions have been taken. The members of IQAC committee pointed that all the committees should work intentionally.

Minutes 3<sup>rd</sup> – The Examination Process – The members discussed this examination process should be on time so as to check the output of teaching. It is the tool of testing the students at proper interval.

Minute 4<sup>th</sup> – Cultural Activities Procedure – The members of the committees said the cultural committee should manage which cultural programs were to be organized. They said it is the chance for the students to show their extracurricular features.

The members pointed out the the minutes discussed in the meeting should be done and followed to whom so ever it may concerned. The meeting ended with thankfulness of the IQAC coordinator for all the members attended then.

**Smt.Kokilabai Gawande Mahila Mahavidyalaya, Daryapur**

**Dist.Amravati (Maharashtra)**

**IQAC – Internal Quality Assurance Cell**

**Session : 2017-18    AQAR**

**Date: 15/03/2018**

**3rd Meeting**

**Venue – The hall of the college    Time – 3.30 pm**

All the members of IQAC were informed that the IQAC's 3<sup>rd</sup> meeting was going to be held on 15/03/2018 in the hall of the college at 3.30 pm. The members attended the meeting and the Agenda of the meeting was as follow.

#### **Agenda**

- 1) Arrangement of Examination
- 2) Plans of the next year session
- 3) Organization of extracurricular activities
- 4) Review of all committees functioning.

### Members of IQAC

- 1) Chairperson – Principal Dr.A.R.Choukhande
- 2) Teacher – Dr.JV.Haware
- 3) Teacher – Asst.Prof.A.P.Tiwari
- 4) Teacher – Dr.D.S.Athawale
- 5) Administrative officer – Shri P.M.Mohod
- 6) Administrative officer – Shri .M.V.Puri
- 7) Student – Ku.Arati Vijay Belsare
- 8) Management Representative – Prof.Gulabrao Kalaskar
- 9) Alumni – Ku.Mayuri Shridhar Bawner
- 10) Stakeholder – Ku.Aditi Arjun Mehare
- 11) External Expert – Prof.N.T.Mane
- 12) IQAC Coordinator – Asst.Prof.A.N.Gawande

The meeting started with a formal welcome of the members of IQAC by the IQAC coordinator. The chairman of IQAC instructed to start discussion of the points according to Agenda.

### The Minutes of IQAC Meeting

Minutes 1<sup>st</sup> – Arrangement of Examination – As the examination was going to commence of summer 2018 the present members discussed about the arrangement of the classes for conducting the examination in a well manner.

Minutes 2<sup>nd</sup> – Plans of next session – The discussion went on the planning of all component of teaching learning process. So as to bring good results and provide well education to the students the members pointed out that all the teaching staff and non teaching staff cooperate each other to have good atmosphere for learning.

Minutes 3<sup>rd</sup> – Organization of extracurricular activities by NSS – the members pointed out that the NSS department should organize extracurricular activities in the campus of the college.

Minute 4<sup>th</sup> – Review of the committees functioning – The Discussion was also occurred the point of the various committees which were formed at the beginning of the session. The committees did intently should do their work assigned to them.

All the members of the IQAC said that the subject or the minutes discussed in the meeting should be executed to bring out development of the college. In the conclusion the coordinator thanked all the members of the IQAC and the meeting ended.

**SMT.KOKILABAI GAWANDE MAHILA MAHAVIDYALAYA DARYAPUR**  
**TQ,DARYAPUR, DIST-AMRAVATI (MS) PIN – 444803**  
**AQAR – Session 2018-19**  
**PART-1**

**Academic calendar –**

- 1) Direct admission process is implemented taking into consideration reservation of all categories of students in the beginning of the session.
- 2) University examinations are conducted from October 2018 to December 2018 in the 1<sup>st</sup> session and from March 2019 to May 2019 in the 2<sup>nd</sup> session.
- 3) Results of 1<sup>st</sup> session are declared in the month of January 2019 and results of 2<sup>nd</sup> session are declared in the month of June 2019.

**Schedule of college from beginning up to last day vacation**

- 1) First session beginning from 14 June 2018 to 3 November 2018.
- 2) First term vacation from 5<sup>th</sup> November 2018 to 24 November 2018.
- 3) Second session from 26 November 2018 to 27 April 2019.
- 4) Second term vacation from 29 April 2019 to 8 June 2019.

Sr.No.	Festivals/Holidays	Day and Date
1	Ramzan Idd	Saturday 16 June 2018
2	Independence Day	Wednesday 15 August 2018
3	Parsi Nav Varsha	Friday 17 August 2018
4	Bakari Idd	Wednesday 22 August 2018.
5	Ganesh Chaturthi	Thursday 13 September 2018
6	Mohram	Thursday 20 September 2018
7	Mahatma Gandhi Jayanti	Tuesday 2 October 2018
8	Dasara	Thursday 18 December 2018
9	Christmas	Tuesday 25 December 2018
10	Republic Day	Saturday 26 January 2019
11	Chhatrapati Shivaji Maharaj Jayanti	Tuesday 19 Feb. 2019
12	Mahashivratri	Monday 4 March 2019
13	Holi (Dhulivandan)	Thursday 21 March 2019
14	Mahavir Jayanti	Wednesday 17 April 2019
15	Akshaya Trutiya	Tuesday 18 April 2019
16	Good Friday	Friday 19 April 2019

- Cultural events dates: 11<sup>th</sup>, 12<sup>th</sup> and 13<sup>th</sup> January 2019.
1. Minutes of IQAC 1<sup>st</sup> meeting – IQAC 1<sup>st</sup> meeting was held on 02/07/2018 in this meeting IQAC coordinator discussed various points relating development of college with members of college committees to bring out good outcomes. All the members participated and responded to work together for academic and overall development of the college.
  2. Minutes of IQAC 2<sup>nd</sup> Meeting – IQAC 2<sup>nd</sup> meeting was held on 19/12/2019. In this meeting IQAC coordinator welcomed the IQAC committee members and the members of various committee of the college. In it the overall academic plan and the teaching – learning process were discussed so as to keep in mind the progress of students. All the members participated in this discussion and agreed to work for development of the college in every aspect.

**Smt.Kokilabai Gawande Mahila Mahavidyalaya, Daryapur**  
**Dist.Amravati (Maharashtra)**  
**Session: 2019-20      AQAR      Academic Calendar**

**Table - 1**

<b>Sr.No.</b>	<b>Activity</b>	<b>Commencement</b>	<b>Cessation</b>
1	First Session	Monday, 10/06/2019	Wednesday, 23/10/2019
2	First Term Vacation	Thursday 24/10/2019	Wednesday 20/11/2019
3	Second Session	Thursday 21/11/2019	Saturday 25/04/2020
4	Second Term Vacation	Monday 27/04/2020	Saturday 06/06/2020

**Examination Table**

<b>Sr.No.</b>	<b>Activity</b>	<b>Commencement</b>	<b>Cessation</b>
1	Winter Examination	Thursday 17/10/2019	Friday 13/12/2019
2	Summer Examination	Wednesday 15/04/2019	Saturday 06/06/2020

**Table - 2**

<b>Sr.No.</b>	<b>Festivals/Holidays</b>	<b>Day and Date</b>
1	Bakari Idd	Monday 12/08/2019
2	Independence Day	Thursday 15/08/2019
3	Parsi Nav Varsha	Saturday 17/08/2019
4	Ganesh Chaturthi	Monday 02/09/2019
5	Gauri Pujan	Friday 06/09/2019
6	Moharam	Tuesday 10/09/2019
7	Sarvapitru Amawasyya	Saturday 28/09/2019
8	Mahatma Gandhi Jayanti	Wednesday 02/10/2019
9	Dasra	Tuesday 08/10/2019
10	Christmas	Wednesday 25/12/2019
11	Chhatrapati Shivaji Maharaj Jayanti	Wednesday 19/02/2020
12	Mahashivratri	Friday 21/02/2020
13	Holi (Dhulivandan)	Tuesday 10/03/2020
14	Gudhi Padwa	Wednesday 25/03/2020
15	Ram Navami	Thursday 02/04/2020
16	Mahavir Jayanti	Monday 06/04/2020
17	Good Friday	Friday 10/04/2020
18	Dr.Babasaheb Ambedkar Jayanti	Tuesday 14/04/2020

**Smt.Kokilabai Gawande Mahila Mahavidyalaya, Daryapur**  
**Dist.Amravati (Maharashtra)**

**IQAC – Internal Quality Assurance Cell**

**Session : 2019-20      AQAR      Date: 25/06/2019      1<sup>st</sup> Meeting**  
**Venue – The hall of the college      Time – 3.30 pm**

All the members were informed that the IQAC 1<sup>st</sup> meeting of the session was going to be held on 25/06/2019. The Following members attended the meeting. The agenda of the meeting was as given below -

## Agenda

- 1) Functioning of various committees
- 2) Student centric methods of teaching
- 3) Cultural activities
- 4) Participation in Youth Festival.

## Members of IQAC

- 1) Chairperson – Principal Dr.A.R.Choukhande
- 2) Teacher – Dr.JV.Haware
- 3) Teacher – Asst.Prof.A.P.Tiwari
- 4) Teacher – Dr.D.S.Athawale
- 5) Administrative officer – Shri P.M.Mohod
- 6) Management Representative – Prof.Gulabrao Kalaskar
- 7) Society nominee – Shri. Prashant Bhadange
- 8) Student – Ku.Arati Anil Ghan
- 9) Alumni – Ku.Ashwini Raju Nawale
- 10) Employee nominee – Shri.Bhushan Patil Gawande
- 11) Industrialist – Smt.Bharati Tekade
- 12) Stakeholder – Smt.Achal Sanjay Wakpanjar

The meeting started with a welcome of the Chairman Dr.A.R.Chaukhande. The coordinator introduced the points of the 1<sup>st</sup> meeting so as to discuss as per the Agenda.

## The Minutes of 1<sup>st</sup> IQAC Meeting

Minutes 1<sup>st</sup> – The functioning of various committees – As the various committees were formed to have good working at all levels of the college the members stated that these committees should work well. They said that these committees should start their work from the beginning of the session.

Minutes 2<sup>nd</sup> – Student centric methods of teaching – The teaching is the important factor in the college so the teaching staff must listen to this factor. So the teachers should adopt such policies or methods considering the students as center points. The members pointed out this view.

Minutes 3<sup>rd</sup> – Cultural activities – It is said by the members that the cultural events should be arranged that session.

Minute 4<sup>th</sup> – Participation in Youth Festival – Youth festival programme is arranged by the University every year. The present members pointed out that student of the college should take part in this event with good preparation. The cultural committee should make effort to perform the items in well manner so as to win the prize.

In the conclusion the present members told the need of cooperation to bring good results for the development of the college. The coordinator lastly thanked all the members for attending the meeting and it ended.

**Smt.Kokilabai Gawande Mahila Mahavidyalaya, Daryapur**

**Dist.Amravati (Maharashtra)**

**Session: 2020-21 AQAR**

**Academic Calendar**

**Table - 1**

<b>Sr.No.</b>	<b>Activity</b>	<b>Commencement</b>	<b>Cessation</b>
1	First Session	04/08/2020	26/12/2020
2	First Term Vacation	28/12/2020	09/01/2021
3	Second Session	11/01/2021	29/05/2021
4	Second Term Vacation	31/05/2021	04/07/2021

**Examination Table**

<b>Sr.No.</b>	<b>Activity</b>	<b>Commencement</b>	<b>Cessation</b>
1	Winter Examination	28/12/2020	28/01/2021
2	Summer Examination	26/05/2021	25/06/2021

**Table - 2**

<b>Sr.No.</b>	<b>Festivals/Holidays</b>	<b>Day and Date</b>
1	Independence Day	15/08/2020
2	Ganesh Chaturthi	22/08/2020
3	Gauri Pujan	26/08/2020
4	Anant Chaturthi	01/09/2020
5	Sarvapitru Amawasya	17/09/2020
6	Mahatma Gandhi Jayanti	02/10/2020
7	Id Milad	30/10/2020
8	Guru Nanak Jayanti	30/11/2020
9	Christmas	25/12/2020
10	Republic Day	26/01/2021
11	Chhatrapati Shivaji Maharaj Jayanti	19/02/2021
12	Mahashivratri	11/03/2021
13	Holi (Dhulivandan)	29/03/2021
14	Good Friday	02/04/2021
15	Gudhi Padwa	13/04/2021
16	Dr.Babasaheb Ambedkar Jayanti	14/04/2021
17	Maharashtra Day	01/05/2021
18	Ramzan Id	13/05/2021
19	Buddha Pournima	26/05/2021

**Smt.Kokilabai Gawande Mahila Mahavidyalaya, Daryapur**

**Dist.Amravati (Maharashtra)**

**IQAC – Internal Quality Assurance Cell**

**Session : 2020-21 AQAR**

**Date: 10/09/2020**

**1<sup>st</sup> Meeting**

**Venue – The hall of the college Time – 3.30 pm**

All the members of IQAC are informed that the IQAC Ist meeting is held on 10/09/2020 in the hall of the College in this meeting the following Points/Subjects are to be discussed.

**Agenda**

- 1) N.S.S. activity and its social view.
- 2) Discussion on transport facility for non-resident students
- 3) Encouraging the teachers for research culture.
- 4) Institutional values discussion

**Members of Internal Quality Assurance Cell**

- |  |   |                           |
|--|---|---------------------------|
| 1) Dr.A.R.Choukhande                   | - | Principal Chairperson     |
| 2) Dr.J.V.Haware                       | - | Teacher                   |
| 3) Asst.Prof.A.P.Tiwari                | - | Teacher                   |
| 4) Prof.Dr.D.S.Athawale                | - | Teacher                   |
| 5) Prof.Gulabrao Kalaskar              | - | Management Representative |
| 6) Shir.P,M,Mohod                      | - | Administrative officer    |
| 7) Shri.Prashant Bhadange              | - | Society                   |
| 8) Ku.Vaishnavi Dnyaneshwar Ganeshpure | - | Student                   |
| 9) Ku.K ajal Promod Banode             | - | Alumni                    |
| 10) Shri.Bhushan Kuldeep Gawande       | - | Employer                  |
| 11) Ku.Bharati Tekade                  | - | Industry                  |
| 12) Ku.Rani Nilkanth Kalaskar          | - | Stakeholder               |
| 13) Asst.Prof.A.N.Gawande              | - | IQAC Coordinator          |

The meeting started on a welcome note by IQAC Coordinator Asst.Prof.A.N.Gawande followed by his Presentation on Objectives which include basic purposes activities and function of IQAC. The Coordinator decided to arrange the second IQAC meeting in an academic year. On this occasion the chairperson pointed out to discuss on academic quality.

### Minutes of the 1<sup>st</sup> meeting

Minute 1<sup>st</sup> - NSS activity and its Social view - Not me but you is the slogan of NSS activity. The chairperson suggested to arrange the activities like blood donation camp, Road safety program, Red ribbon club, Voter awareness in this academic session.

Minute 2<sup>nd</sup> - Discussion on transport facility for non-residential students - The chairperson IQAC and the department head discussed the problem of non –residential students regarding travelling of students to reach Campus on time. The only available facility is Bus service of the college.

Minute 3<sup>rd</sup> - Encouraging the teachers for Research culture - The chairperson opined that the teachers should work on research in their subjects. The teachers should have that kind of inclination so as to find new ideas in their subjects. All the members agreed the same.

Minute 4<sup>th</sup> - Institutional Value discussion - The chairperson pointed out that all the relevant components of the institute should have the importance of core values of education. Further he said that it was the only women college in this area for woman. All members said that hard work is needed to achieve the development of Institute.

### Action Taken Report

- 1) The N.S.S. department arranged tree plantation activity in the premises of the college. In this activity the plants are distributed to all students to plant at their home.
- 2) The college tried to help the students by providing free pass concession with the help of student development department Sant Gadge Baba Amravati University Amravati.
- 3) The Principal encouraged the teachers for research work in their subjects and the teachers did the research work.
- 4) The teaching and non teaching staff tried to cultivate the institutional values by following the rules during the covid-19 period which were given by the government.

In the concluding of the meeting the IQAC coordinator thanked all the members of IQAC who participated in this meeting and it ended.

**Smt.Kokilabai Gawande Mahila Mahavidyalaya, Daryapur**

**Dist.Amravati (Maharashtra)**

**IQAC – Internal Quality Assurance Cell**

**Session : 2020-21      AQAR**

**Date: 12/01/2021**

**2<sup>nd</sup> Meeting**

**Venue – The hall of the college      Time – 3.30 pm**

All the members of IQAC are informed that the IQAC 2<sup>nd</sup> meeting is held on 12/01/2021 in the hall of the College In this meeting the following points/subjects are to be discussed.

**Agenda**

- 1) A review of minutes of the I<sup>st</sup> meeting
- 2) Teaching evaluation discussion.
- 3) Remedial Classes review
- 4) Discussion on best activity of the College.
- 5) Assistance to poor students by the Collage for paying exam fee

**Internal Quality Assurance Cell Members**

- |  |                             |
|--|-----------------------------|
| 1) Dr.A.R.Choukhande                   | - Principal Chairperson     |
| 2) Dr.J.V.Haware                       | - Teacher                   |
| 3) Asst.Prof.A.P.Tiwari                | - Teacher                   |
| 4) Prof.Dr.D.S.Athawale                | - Teacher                   |
| 5) Prof.Gulabrao Kalaskar              | - Management Representative |
| 6) Shri.P,M,Mohod                      | - Administrative officer    |
| 7) Shri.Prashant Bhadange-             | - (society)                 |
| 8) Ku.Vaishnavi Dnyaneshwar Ganeshpure | - Student                   |
| 9) Ku.K ajal Promod Banode             | - Alumni                    |
| 10) Shri.Bhushan Kuldeep Gawande       | - Employer                  |
| 11) Sau.Bharati Tekade                 | - Industry                  |
| 12) Ku.Rani Nilkanth Kalaskar          | - Stakeholder               |
| 13) Asst.Prof.A.N.Gawande              | - IQAC Coordinator          |

The meeting started on a welcome note by IQAC Coordinator Asst.Prof.A.N.Gawande followed by his explanation on objectives which include basic purposes activities and functions of IQAC. The Coordinator decided to arrange the second IQAC meeting in an Academic year. On this occasion the Chairperson pointed out to discuss on an academic quality.

### Minutes of the 2<sup>nd</sup> Meeting

Minute 1<sup>st</sup> – To review the minutes of the 1<sup>st</sup> meeting. It is informed that the 1<sup>st</sup> IQAC meeting was held on 10/09/2020 at 3.30 P.M. and the minutes of the 1<sup>st</sup> meeting were read and sanctioned by the members.

Minute 2<sup>nd</sup> - Teaching evaluation discussion It was resolved to suggest and introduce the teachers about online Classes. Teaching learning evaluation was conducted by Zoom meeting. It was decided to set question papers of MCQ objective Questions for conduction online and offline examination because of pandemic period.

Minute 3<sup>rd</sup> - Remedial classes for weaker students. The chairperson told to arrange different classes for the students who are below average students. All the members admitted the same topic.

Minute 4<sup>th</sup> - Best activity – In this meeting the society nominee Shri.Prashant Bhadange suggested arranging the vaccination camp as the covid-19 was still spreading.

Minute 5<sup>th</sup> - Assistance to poor students to pay examination fee – It was decided to pay examination fee- It was decided to help the poor students by paying their examination fee-All members agreed to it.

### Action Taken Report

- 1) The minutes of the previous meeting were confirmed.
- 2) The IQAC had taken the departments wise review of online and offline teaching evaluation.
- 3) Remedial classes review – The teachers conducted the extra classes for the failures students
- 4) Discussion on best activity of the student-Corona awareness and health check up camp activity and world women day programme were arranged by the college.
- 5) Assistance to poor students by the college for paying examination fee .The College paid the fee of poor students .who were unable to pay it.

The IQAC coordinator Asst.Prof.A.N.Gawande told all the members for the next working which would be conveyed to all .He thanked all the participant members of the IQAC and the meeting ended.